

National Industries Park Pubaitrade Customer Suggestion User's Manual

Copyright Information

Copyright © 2025 by Dubai Trade. All rights reserved This document and all associated attachments mentioned therein are the intellectual property of Dubai Trade. This document shall be used only by persons authorized by DUBAI TRADE, for the purpose of carrying out their obligations under a specific contract with DUBAI TRADE. Unauthorized copying, printing, disclosure to third party and transmission of this document to any other destination by any media will constitute an unlawful act, attracting appropriate legal actions.

Control Document Notification

This is a controlled document. Unauthorized access, copying, replication and usage for a purpose other than for which this is intended are prohibited. This document is being maintained on electronic media. Any hard copies of it are uncontrolled and may not be the latest version. Ascertain the latest version available with DUBAI TRADE.



Table Designs

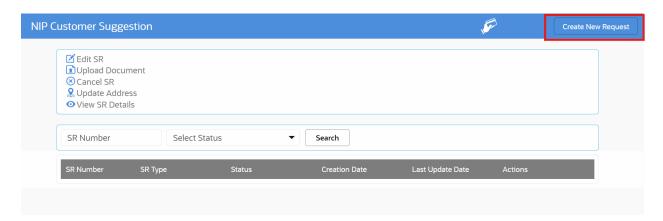
DOCUMENT DETAILS

Document Name	Customer Suggestion
Project Name	
Business Unit	National Industries Park
Author(s)	DT Training Dept.
Last Updated Date	15 th November 2025
Current Version	1.0

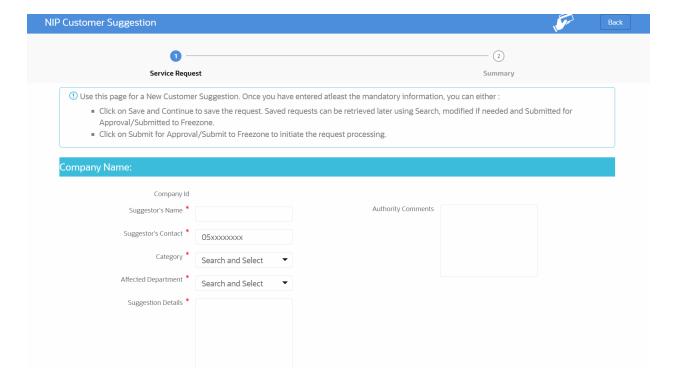
This service enables customers to submit suggestions to National Industries Park Customer Service department.

Procedure:

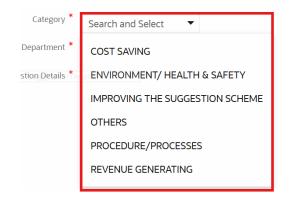
1. Click "Create New Request" to initiate the process.

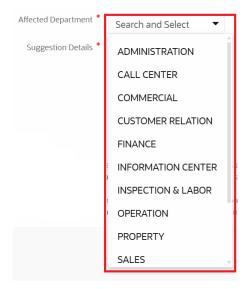


2. Enter all the necessary information - Suggestor's Name, Contact Information, Suggestion Category, Affected Department and the details of the suggestion.

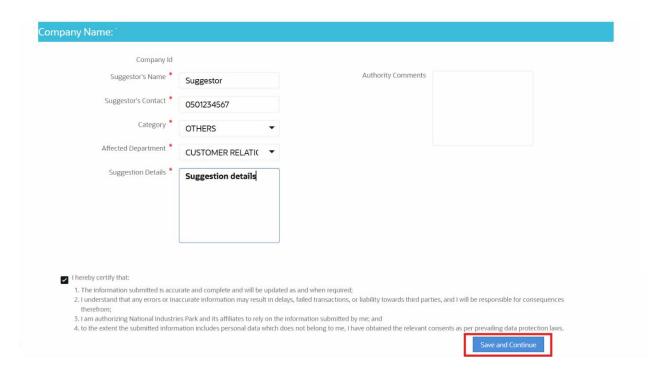


Choose:



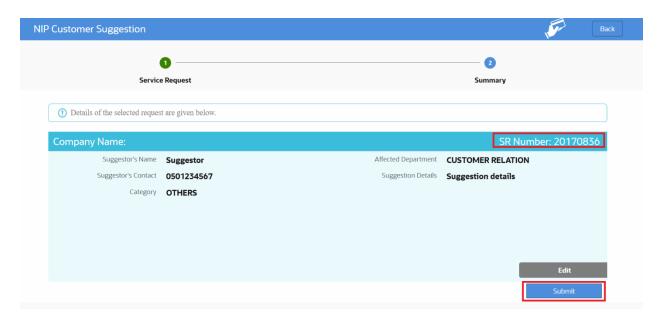


3. Click "Save and Continue" once all the information is entered.



4. The request summary will be displayed. You can "Edit" or "Submit" the application.

NOTE: The SR number is created at this stage.



5. A successful submission confirmation will be displayed.



