

National Industries Park Authorization Card Amendment User's Manual

Copyright Information

Copyright © 2025 by Dubai Trade. All rights reserved This document and all associated attachments mentioned therein are the intellectual property of Dubai Trade. This document shall be used only by persons authorized by DUBAI TRADE, for the purpose of carrying out their obligations under a specific contract with DUBAI TRADE. Unauthorized copying, printing, disclosure to third party and transmission of this document to any other destination by any media will constitute an unlawful act, attracting appropriate legal actions.

Control Document Notification

This is a controlled document. Unauthorized access, copying, replication and usage for a purpose other than for which this is intended are prohibited. This document is being maintained on electronic media. Any hard copies of it are uncontrolled and may not be the latest version. Ascertain the latest version available with DUBAI TRADE.



Table Designs

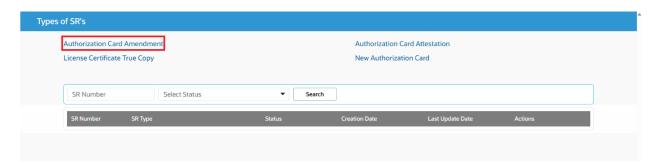
DOCUMENT DETAILS

Document Name	Authorization Card Amendment
Project Name	
Business Unit	National Industries Park
Author(s)	DT Training Dept.
Last Updated Date	30 th April 2025
Current Version	1.0

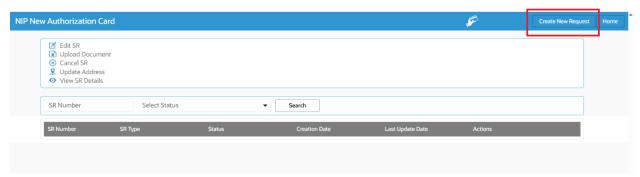
This service is to allow customers to make any changes/amendments on the existing Authorization Card.

Procedure:

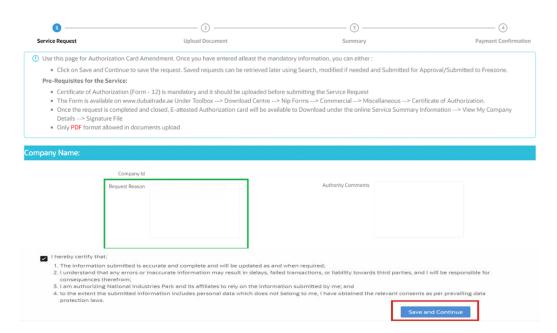
1. Choose "Authorization Card Amendment" from the list.



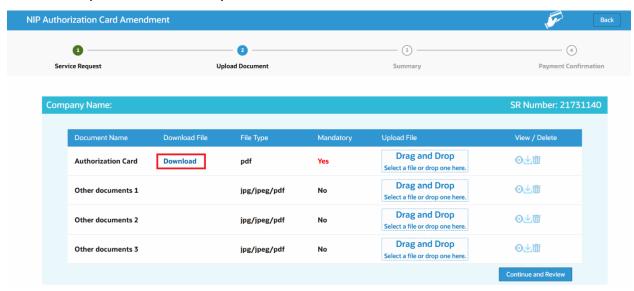
2. Click "Create New Request" to initiate the request.



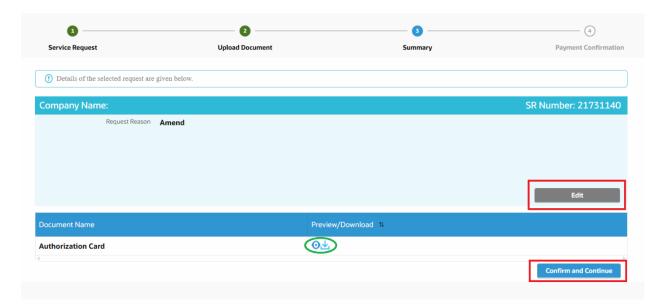
3. Enter your comments, if required.



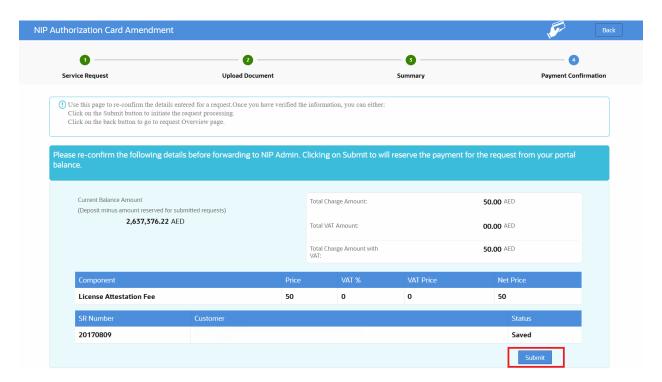
4. Upload the mandatory document.



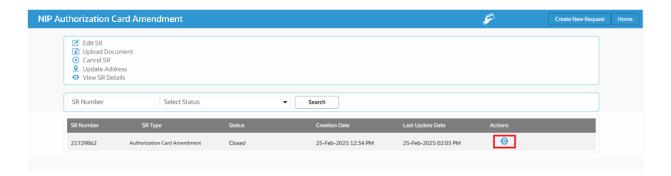
5. Summary Page will appear where you can edit, if required, and/or view the attachment. Click "**Confirm and Continue**" to proceed.



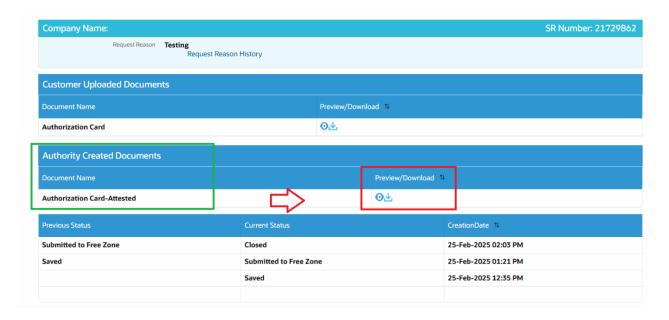
6. The fees will be displayed. Click on "**Submit**" to complete the request. A submission confirmation message will be displayed.



To view the attested amended Authorization Card, please go to the SR and click on the view icon:



Then scroll down to the "Authority Created Document" section:



www.dubaitrade.ae