**WRITTEN RESOLUTION OF THE SHAREHOLDER OF**

**[*insert name of offshore company*]**

Jebel Ali Free Zone Registration Number: [*insert the registration number of the offshore company*]

 (the **Company**)

The undersigned, being the Shareholder of the Company (the **Shareholder)** on the date on which this Written Resolution is passed, resolve that:

1. the following individual (the **Exiting Secretary**) be removed as the secretary of the Company with effect from the date on which the removal of the Exiting Secretary is registered with the Registrar of Companies (**Registrar**) of the Jebel Ali Free Zone (**Free Zone**):

### Name: [*insert full name as it appears in his or her passport*]

### Nationality: [*insert nationality*]

### Passport number: [*insert passport number*]

|  |  |
| --- | --- |
| Signed by [*name of shareholder*]: | ..................................................... |
| Date:  | ..................................................... |
|  |  |