DP World
MT Receipt Quota Enquiry
User's Manual

Copyright Information

Copyright © 2026 by Dubai Trade. All rights reserved This document and all associated attachments mentioned therein are the intellectual property of Dubai Trade. This document shall be used only by persons authorized by DUBAI TRADE, for the purpose of carrying out their obligations under a specific contract with DUBAI TRADE. Unauthorized copying, printing, disclosure to third party and transmission of this document to any other destination by any media will constitute an unlawful act, attracting appropriate legal actions.

Control Document Notification

This is a controlled document. Unauthorized access, copying, replication and usage for a purpose other than for which this is intended are prohibited. This document is being maintained on electronic media. Any hard copies of it are uncontrolled and may not be the latest version. Ascertain the latest version available with DUBAI TRADE.



MT Receipt Quota Enquiry

Table Designs

DOCUMENT DETAILS

Document Name	MT Receipt Quota Enquiry
Project Name	
Business Unit	DP World
Author(s)	DT Training Dept.
Last Updated Date	7th Sep 2026
Current Version	1.0

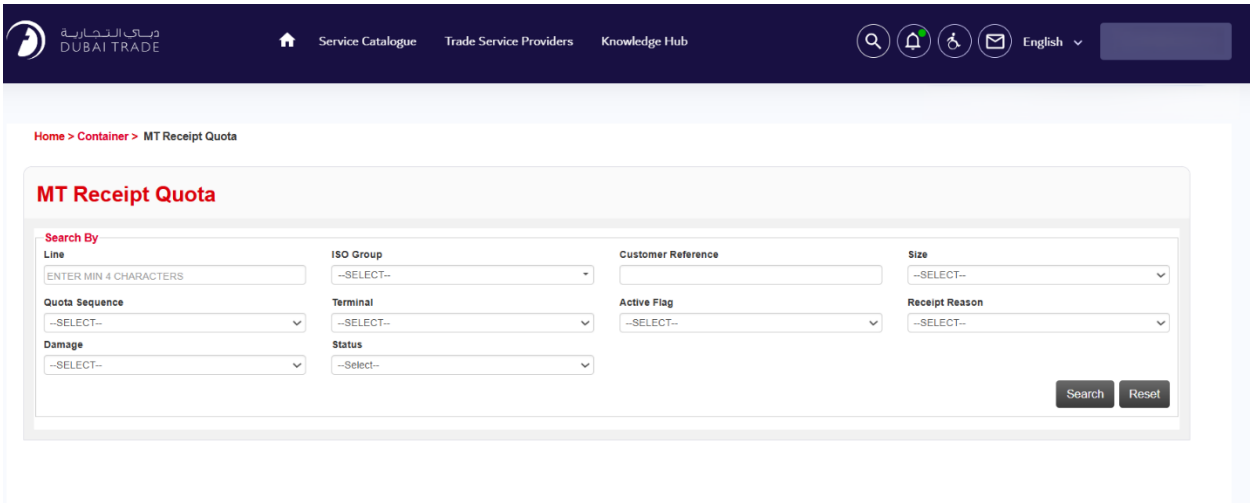
This user's manual provides guidance on enquiring and tracking MT Receipt Quota requests.

Navigation:

Login to **Dubai Trade** and search for **MT Receipt Quota Enquiry** service.

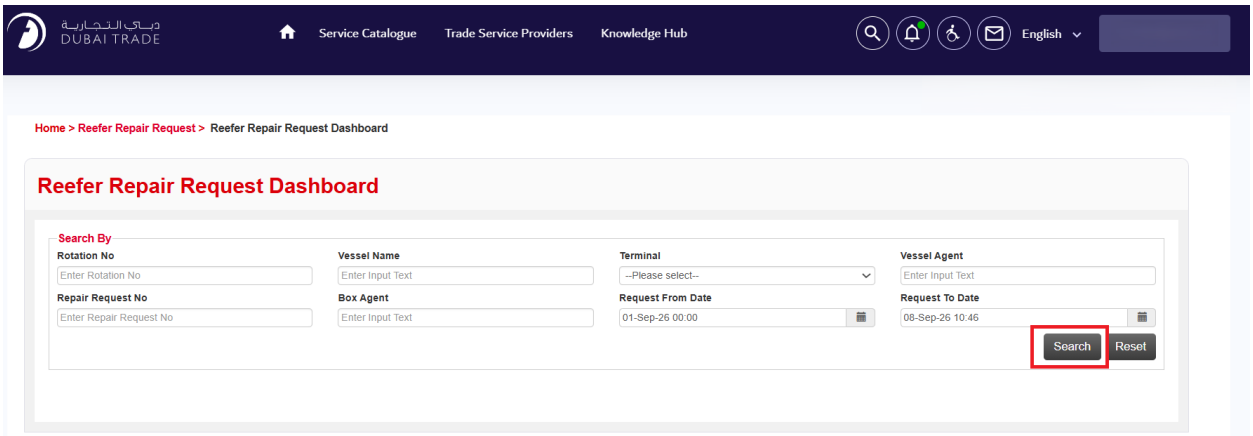
Procedure:

1. The service page will be displayed.

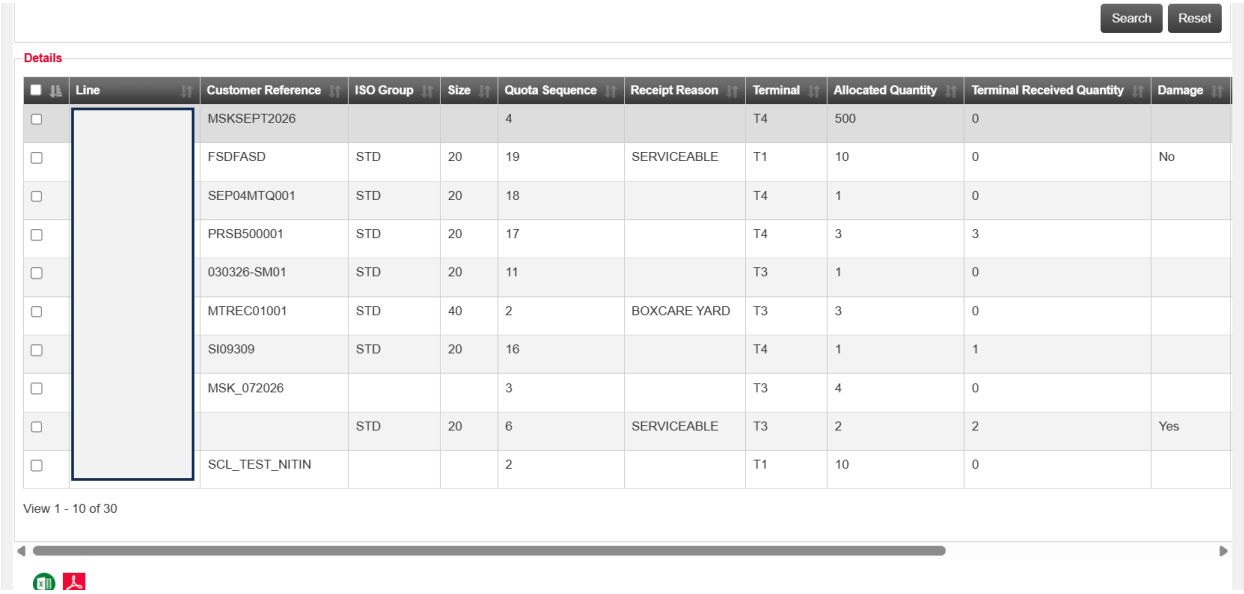


2. Use the search criteria to filter your searches then click "**Search**" to retrieve records or "**Reset**" to clear the form and start all over.

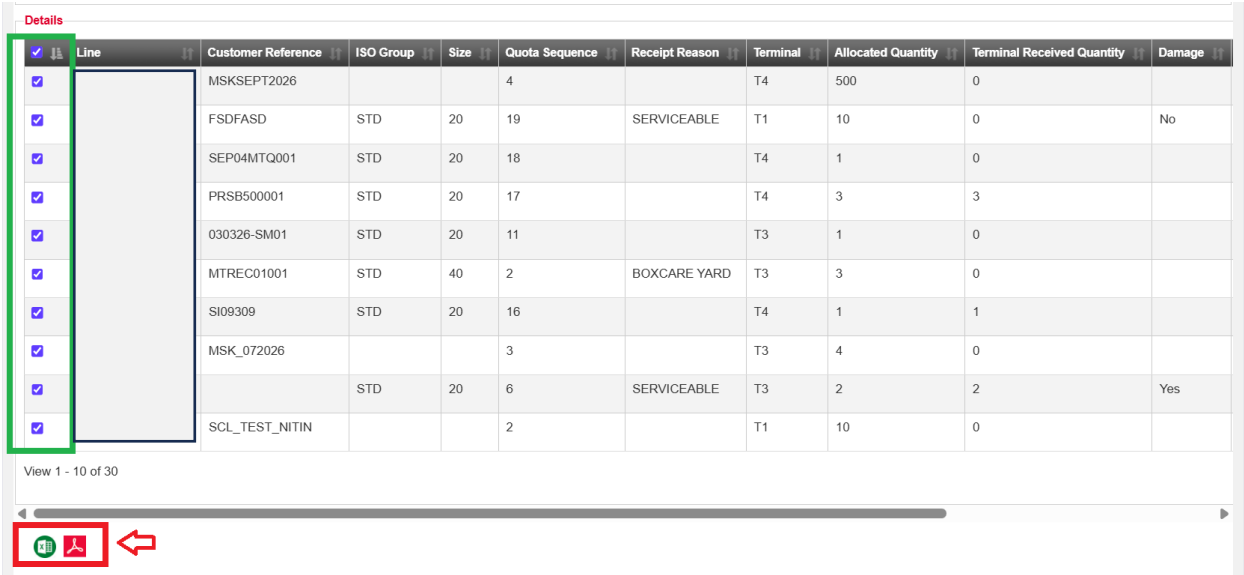
   TIP: The fields are not mandatory, you may do a blank search to view all records.



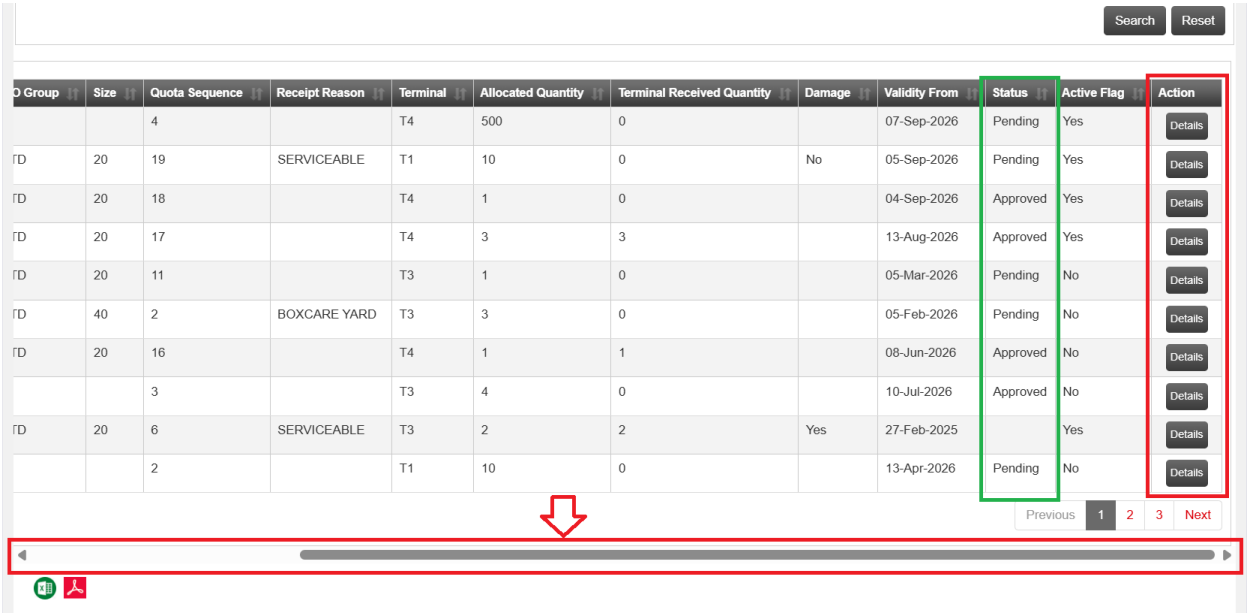
3. This section displays all your submitted requests, including any specific requests you have searched for.



4. You can export the list or specific record in an Excel or PDF format.



5. Drag the bottom scroller to the right to view other information including the "**Status**" and the "**Details**" of your request.



VIEW DETAILS: The detailed information about your request will be displayed and an option to print a copy for your records. Click "Back" to return to the service landing page.

