DP World
Hamriya - Gate Pass Cancel
User's Manual

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Hamriya - Gate Pass Cancel

Table Designs

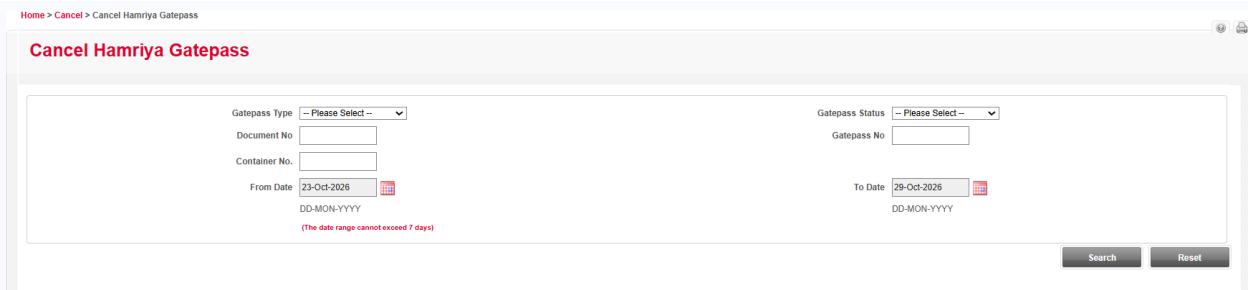
DOCUMENT DETAILS

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This service enables Shipping Agents, Freight Forwarders, Clearing agents and BCOs to cancel their Hamriya gate pass within the validity period, before inspection is initiated for import cargo and if inspection status is suspended.

Procedure:

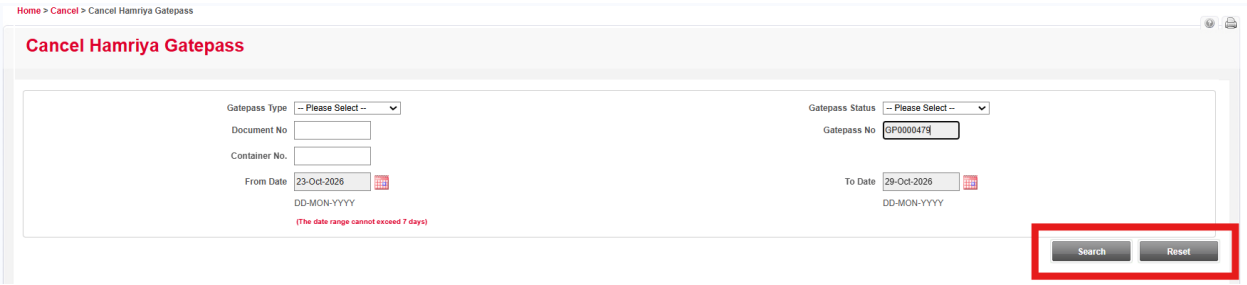
Login to Dubai Trade and search for the **Hamriya Gatepass** service, then choose Cancel.



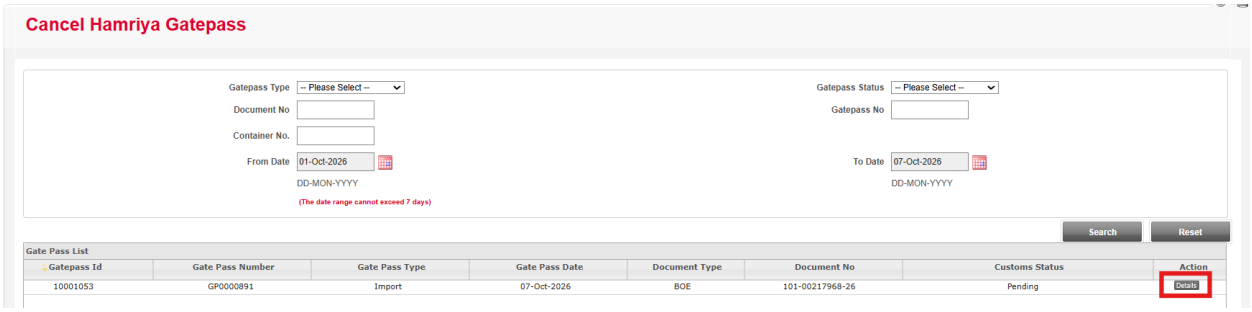
The below screen will be displayed

1. Search by any of the following:
    a. **Gate pass Type - *IMPORT (OUT) or EXPORT (IN)***
    b. **Gate pass Status - *"APPROVED"***
    c. **Document no. - *BRN or Declaration number***
    d. **Container no.**
    e. **Gate pass no.**
    f. **Date Range - from and to dates**

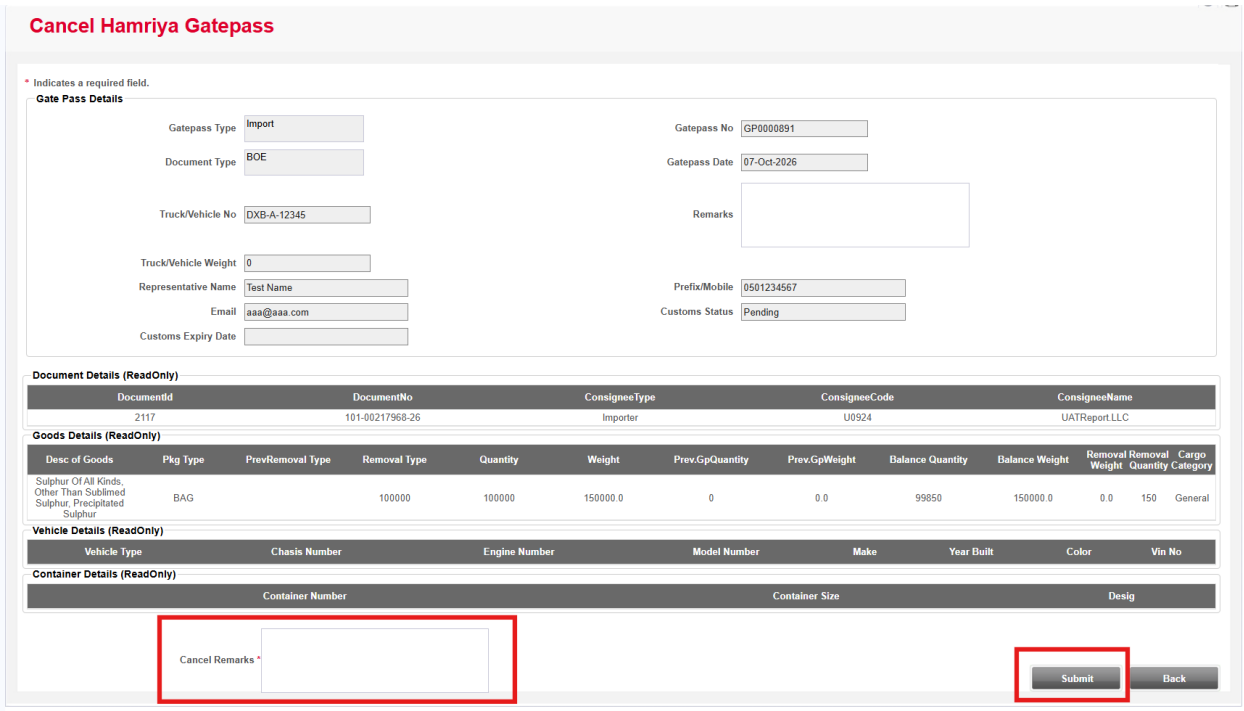
Click on **SEARCH** to retrieve records or **RESET** to clear the search criteria.



2. Click on "**DETAILS**"



3. System will take you to the booking details page where you can enter the cancellation remarks and the **SUBMIT** button to confirm. You may click BACK to withdraw the request.



4. Confirmation will be displayed upon submission.

