DP World
Standing Instruction – Enquiry
User's Manual

Copyright Information

Control Document Notification

Standing Instruction – Enquiry

DOCUMENT DETAILS

Document Information

Document Name	Standing Instruction – Enquiry
Project Name	Standing Instruction – Enquiry
Business Unit	DP World
Author(s)	DT Training Dept.
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Revision History

Version	Date	Author	Designation	Description of change

Approval History

Version	Date	Name	Designation	Comments

Distribution

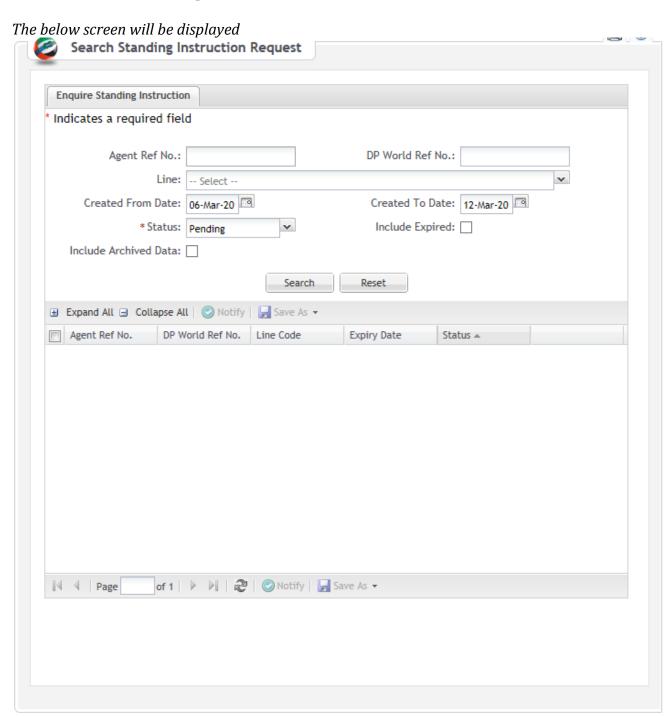| Version	Location

Standing Instruction – Enquiry

This service enables the Shipping Agents to enquire their standing insructions submitted to DP World

Navigation:

1. Login to **Dubai Trade**

2. Go to **Enquiry**

3. Then Go to **Standing Instruction**

The below screen will be displayed

Standing Instruction – Enquiry

Procedure:

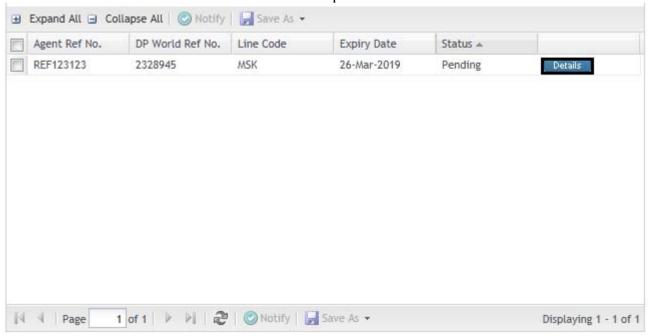1. Enter any of the Search Criteria and click **Search**

NOTE: Select the status from the drop down (Mandatory)

The below details will be displayed

Standing Instruction – Enquiry

2. Click **Details** to view the details of the request

	Agent Ref No.	DP World Ref No.	Line Code	Expiry Date	Status ▲	
☐	REF123123	2328945	MSK	26-Mar-2019	Pending	Details

Expand All   Collapse All   ⊘ Notify   💾 Save As ▾

◀◀ ◀ Page 1 of 1 ▶ ▶▶ | 🔁 | ⊘ Notify | 💾 Save As ▾   Displaying 1 - 1 of 1

The below screen with details of the request will be displayed

Enquire Standing Instruction   **Detail Information** ⊠

Standing Instruction Basic Information

Line Code: MSK - MAERSK LINE

Valid From Date: 11-Mar-2019 11:47   Valid To Date: 26-Mar-2019 23:59

Created By: mhs006   Created Date: 11-Mar-2019 11:34

Modified By: Modified Date:

Event Information

Movement Type: ALL   Event Type: Not Applicable

Event Action: Accept   Event Qualifier: With Letter

Event Criteria:

Container Specific Information

Container No	Container Category	Container Status	Damage Codes	
MSKU123456	ALL	MT		

Close

Standing Instruction – Enquiry