



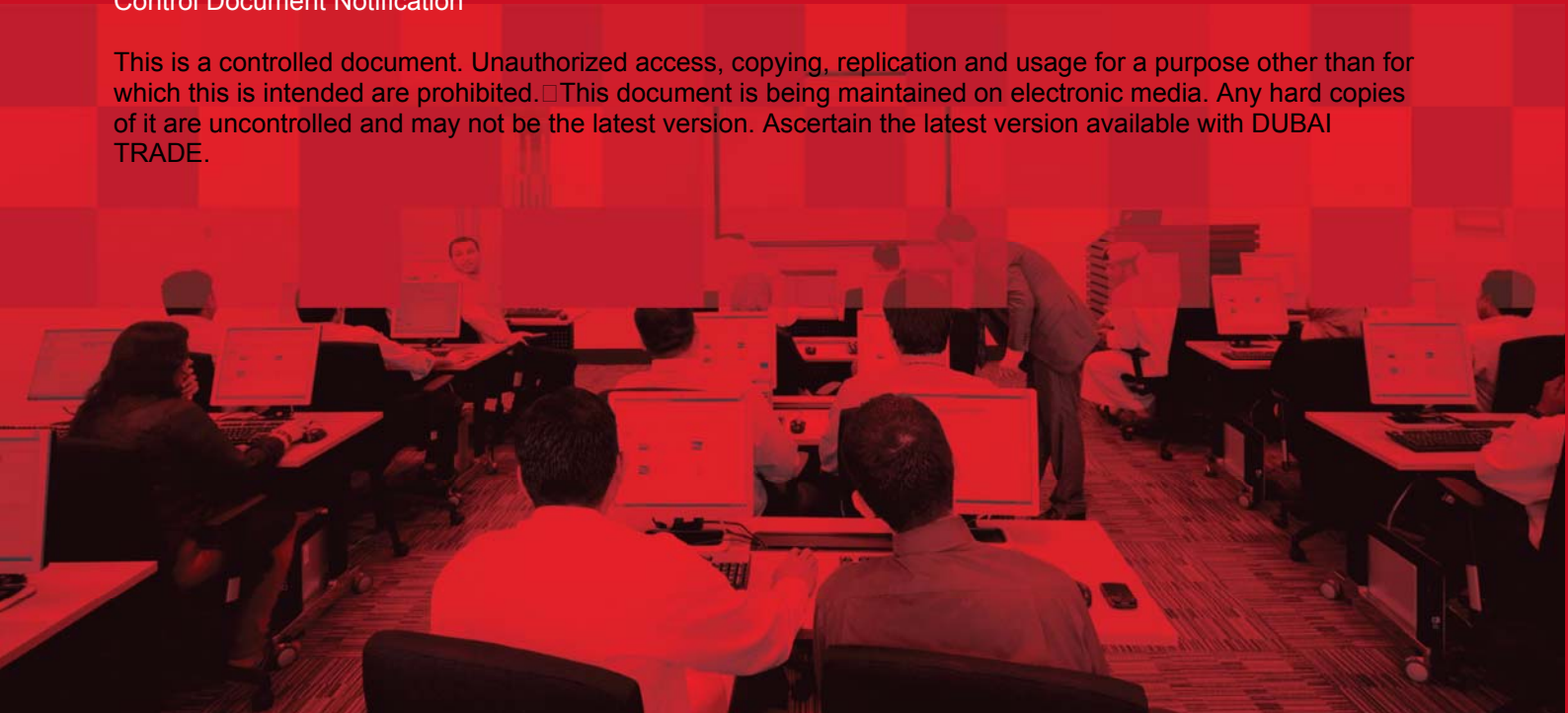
DP World Road Received Rotation – Request User's Manual

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Road Received Rotation – Request

DOCUMENT DETAILS

Document Information

Document Name	Road Received Rotation – Request
Project Name	Road Received Rotation – Request
Business Unit	DP World
Author(s)	DT Training Dept.
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Revision History

Version	Date	Author	Designation	Description of change

Approval History

Version	Date	Name	Designation	Comments

Distribution

Version	Location

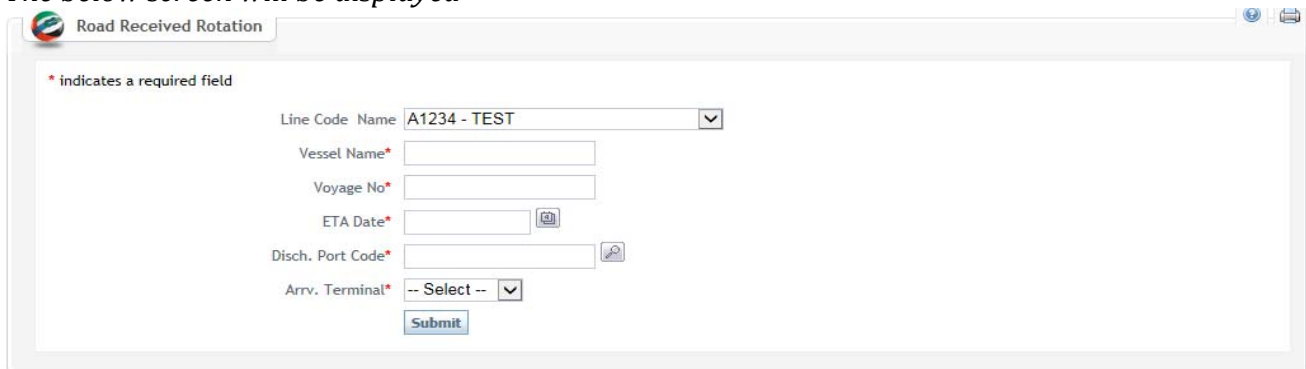
Road Received Rotation – Request

This service enables Shipping Lines to Create a Road Received Rotation.

Navigation:

1. Login to **Dubai Trade**
2. Go to **Request** from the menu on the left
3. Then Go to **Road Received Rotation**

The below screen will be displayed



The screenshot shows a web browser window with the title "Road Received Rotation". Inside the browser, there is a form with a header bar containing a logo and the title. Below the header, a note states "* indicates a required field". The form contains the following fields: "Line Code Name" (a dropdown menu with "A1234 - TEST" selected), "Vessel Name*" (a text input field), "Voyage No*" (a text input field), "ETA Date*" (a date picker with a calendar icon), "Disch. Port Code*" (a text input field with a search icon), and "Arrv. Terminal*" (a dropdown menu with "-- Select --" selected). A "Submit" button is located at the bottom of the form.

Procedure:

1. Select the **Line Code Name**

Line Code Name


2. Enter the **Vessel Name**

Vessel Name*


3. Enter the **Voyage Number**

Voyage No*

4. Select the **ETA Date**

ETA Date* 

5. Select the **Discharge Port Code**

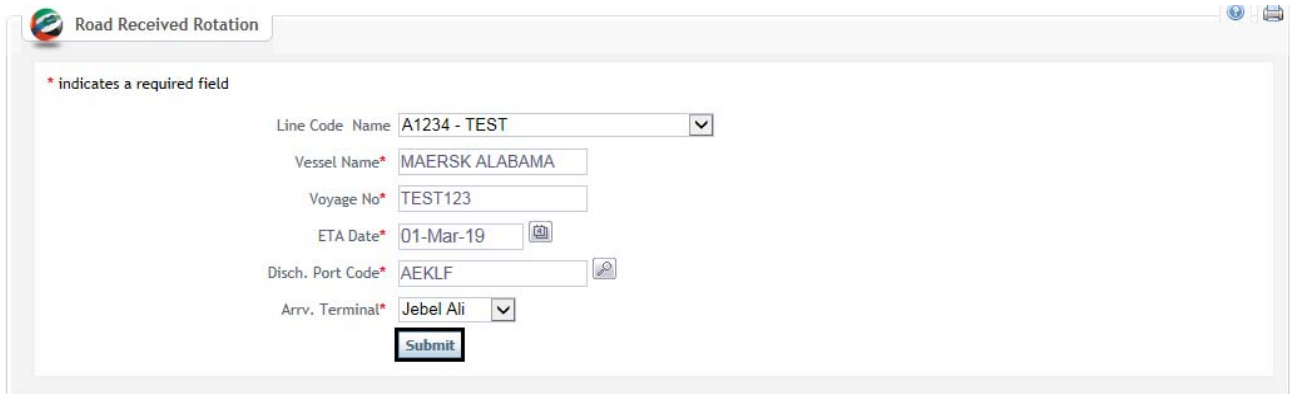
Disch. Port Code* 

6. Select the **Arrival Terminal**

Arrv. Terminal*

Road Received Rotation – Request

7. Click Submit

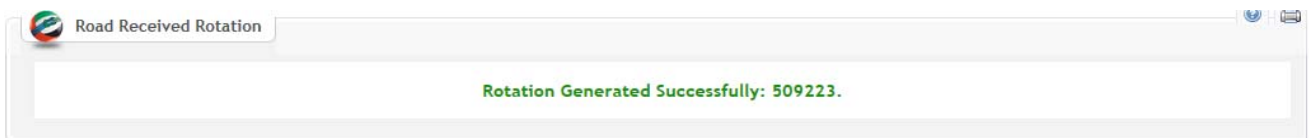


The screenshot shows a web application window titled "Road Received Rotation". Inside the window, there is a form with the following fields and values:

- Line Code Name: A1234 - TEST (dropdown menu)
- Vessel Name*: MAERSK ALABAMA
- Voyage No*: TEST123
- ETA Date*: 01-Mar-19 (calendar icon)
- Disch. Port Code*: AEKLF (magnifying glass icon)
- Arrv. Terminal*: Jebel Ali (dropdown menu)

A red asterisk indicates a required field. The "Submit" button is highlighted with a black border.

The below confirmation screen will be displayed



The screenshot shows a confirmation screen within the "Road Received Rotation" window. The message "Rotation Generated Successfully: 509223." is displayed in green text.

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