



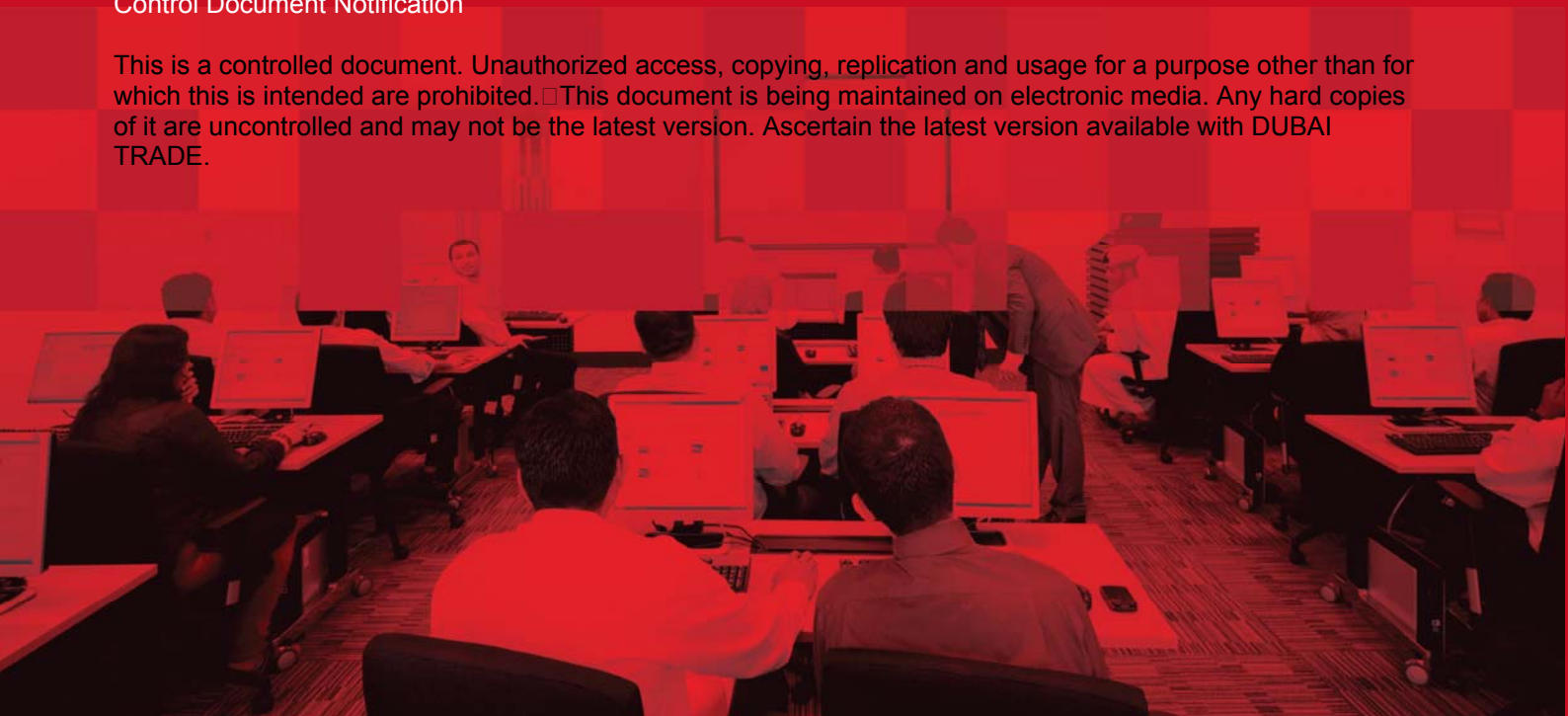
DP World Miscellaneous Service(R3) Enquiry User's Manual

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Miscellaneous Service(R3) Enquiry

DOCUMENT DETAILS

Document Information

Document Name	Miscellaneous Service(R3) Enquiry
Project Name	Miscellaneous Service(R3) Enquiry
Business Unit	DP World
Author(s)	DT Training Dept.
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Current Version	1.0

Revision History

Version	Date	Author	Designation	Description of change

Approval History

Version	Date	Name	Designation	Comments

Distribution

Version	Location

Miscellaneous Service(R3) Enquiry

This service enables the Shipping Agents to Enquire their Miscellaneous Service requests with DP World.

Navigation:

1. Login to **Dubai Trade**
2. Go to **Enquiry**
3. Then Go to **Miscellaneous Service(R3) Enquiry**

The below screen will be displayed

The screenshot displays the 'Enquire Miscellaneous Service' web application. At the top, there is a header bar with the application title and a logo. Below the header, a tab labeled 'Enquire Miscellaneous Service' is active. A red asterisk indicates a required field. The main form contains several input fields: 'Agent Ref No.', 'DP World Ref No.', 'Service Category' (set to 'All'), 'Service Type' (set to '-- Select --'), 'From Date' (set to '08-Mar-2019'), 'To Date' (set to '14-Mar-2019'), 'Status' (set to 'All'), and '* Department' (set to 'All'). Below these fields are 'Search' and 'Reset' buttons. A toolbar at the bottom of the form area includes 'Expand All', 'Collapse All', 'Notify Agent', and 'Save As' options. Below the toolbar is a table with the following headers: 'Agent Ref No.', 'DPW Ref...', 'Submitted Date', 'Service Catego...', 'Service Type', and 'Status'. The table is currently empty. At the very bottom, a pagination bar shows 'Page 1 of 1' and includes navigation icons and a 'Notify Agent' button.

Agent Ref No.	DPW Ref...	Submitted Date	Service Catego...	Service Type	Status
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Miscellaneous Service(R3) Enquiry

Procedure:

1. Enter any of the Search Criteria and click **Search**

Enquire Miscellaneous Service

* Indicates a required field

Agent Ref No.:

DP World Ref No.:

Service Category:

Service Type:

From Date:

To Date:

Status:

* Department:

Search

Reset

NOTE: Enter maximum details for more accurate results

The below details will be displayed

Enquire Miscellaneous Service

* Indicates a required field

Agent Ref No.:

DP World Ref No.:

Service Category:

Service Type:

From Date:

To Date:

Status:

* Department:

Search

Reset

Expand All

Collapse All

Notify Agent

Save As

<input type="checkbox"/>	Agent Ref No.	DPW Ref...	Submitted Date...	Service Catego...	Service Type	Status	
<input type="checkbox"/>	REF140319	3839	14-Mar-2019 16:37	Container	DELETION FROM DISC...	Pending	Details
<input type="checkbox"/>	Leaking Cont...	3838	11-Mar-2019 09:11	Container	Container washing/c...	Work In Progress	Details
<input type="checkbox"/>	Leaking Cont...	3837	10-Mar-2019 14:34	Container	Container washing/c...	Work In Progress	Details

Page of

Notify Agent

Save As

Displaying 1 - 3 of 3

Miscellaneous Service(R3) Enquiry

2. Click **Details** to view the details of the request

<input type="checkbox"/>	Expand All	<input type="checkbox"/>	Collapse All	<input checked="" type="checkbox"/> Notify Agent	<input type="checkbox"/> Save As		
<input type="checkbox"/>	Agent Ref No.	DPW Ref...	Submitted Date...	Service Catego...	Service Type	Status	
<input type="checkbox"/>	REF140319	3839	14-Mar-2019 16:37	Container	DELETION FROM DISC...	Pending	Details
<input type="checkbox"/>	Leaking Cont...	3838	11-Mar-2019 09:11	Container	Container washing/c...	Work In Progress	Details
<input type="checkbox"/>	Leaking Cont...	3837	10-Mar-2019 14:34	Container	Container washing/c...	Work In Progress	Details

Page 1 of 1

Notify Agent

Save As

Displaying 1 - 3 of 3

The below screen with details of the request will be displayed

Enquire Miscellaneous Service

Detail Information

Agent Details

Agent Ref No.: REF140319DP World Ref No.: 3839

Service Details

Service Category: ContainerTerminal Code: T1

Service Type: DELETION FROM DISCH LIST

Department: CT

Expected Finish Date: 30-Mar-2019

Uploaded File: Nil

Created By: mhs006Created Date: 14-Mar-2019 16:37

Modified By:Modified Date:

Service Description:

Container No.

Container No.	Line Code	ISO Code
MSKU123456	MSK	42P1

Close

Miscellaneous Service(R3) Enquiry

