

DP World MECRC Job Queue Monitoring User's Manual

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DOCUMENT DETAILS

Document Information

Document Name	MECRC Job Queue Monitoring	
Project Name	MECRC Job Queue Monitoring	
Business Unit	DP World	
Author(s)	DT Training Dept.	
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Revision History

Version	Date	Author	Designation	Description of change

Approval History

Version	Date	Name	Designation	Comments

Distribution

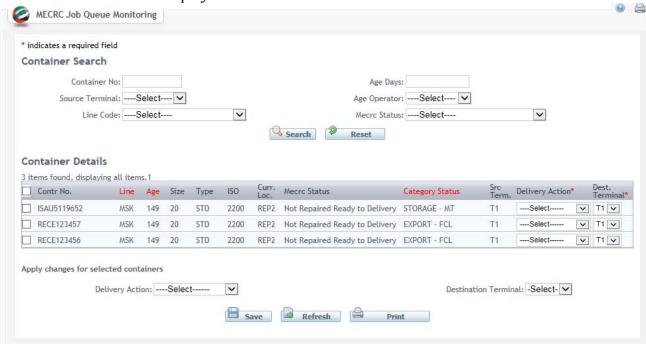
Version	Location

This service enables Shipping Lines to Monitor and Action MECRC Containers.

Navigation:

- 1. Login to **Dubai Trade**
- 2. Go to **MECRC** from the menu on the left
- 3. Then Go to MECRC Job Queue Monitoring

The below screen will be displayed



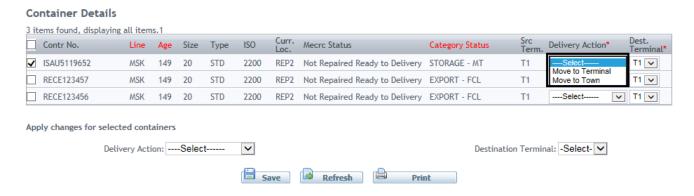
NOTE: Enter any of the Container Search details (Optional) for more accurate results

Procedure:

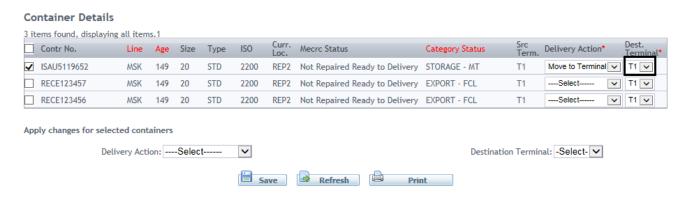
1. Select the Container Number



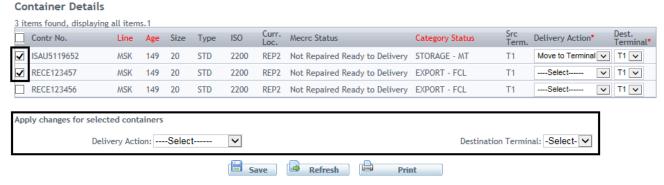
2. **Select** the **Delivery Action** from the drop down menu



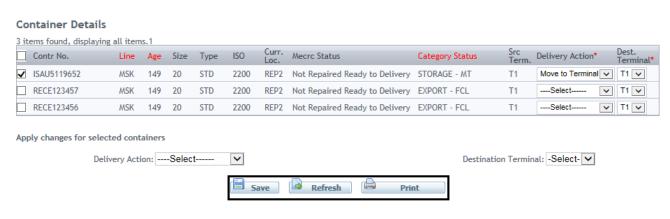
3. **Select** the **Destination Terminal** from the drop down menu



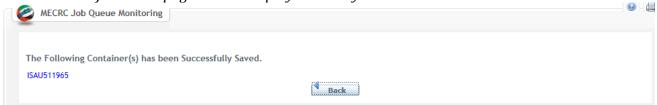
NOTE: Multiple records can be selected and delivery action can be applied for multiple records instead of applying delivery action for each request individually



4. Click **Save** to save the changes, **Refresh** to refresh the page and **Print** to print the details



The below confirmation page will be displayed when you click Save



The below file is downloaded in Excel when you click **Print**

