

# DP World Agent Event Notification Setup Request User's Manual

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**Agent Event Notification Setup Request** 

# Table Designs

# **DOCUMENT DETAILS**

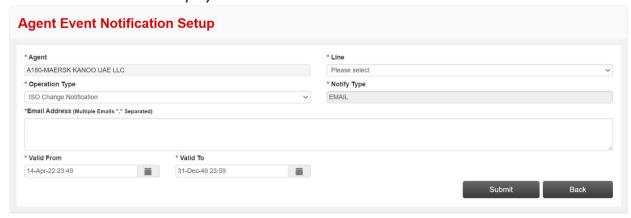
Document Name	Agent Event Notification Setup Request
Project Name	
Business Unit	Dubai Trade
Author(s)	DT Training Dept.
Last Updated Date	15 <sup>th</sup> April 2022
Current Version	1.0

This service enables users to receive a notification on their specified email address whenever the container ISO code is being updated by DP World.

# **Navigation:**

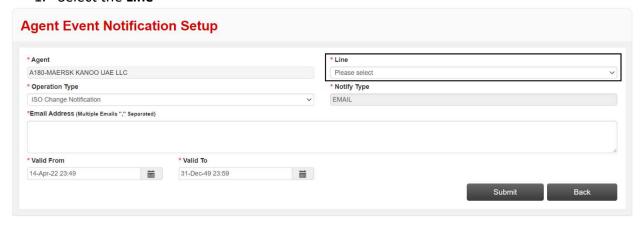
- 1. Login to **Dubai Trade**
- 2. Go to Request
- 3. Then Go to Agent Event Notification Setup Request

The below screen will be displayed

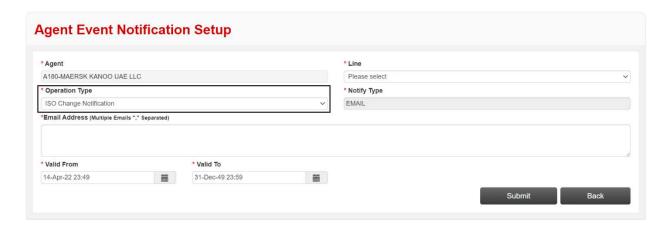


## **Procedure:**

1. Select the Line



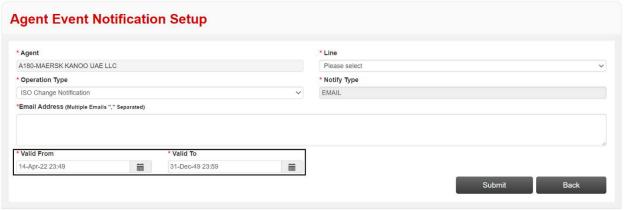
2. Select the Operation Type



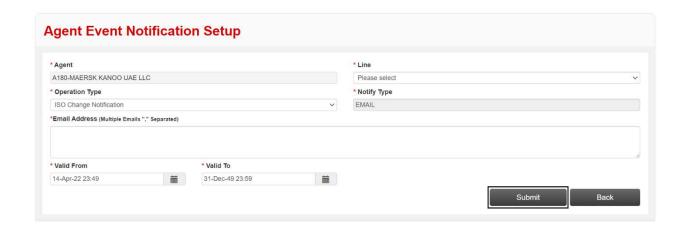
3. Enter Email Address (Multiple emails can be entered separated by ",")



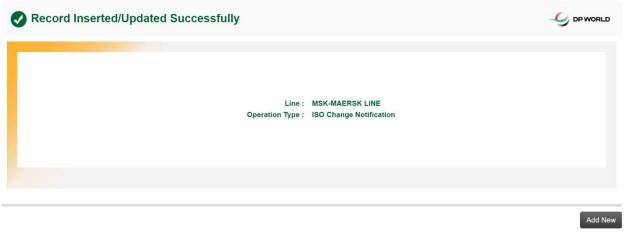
4. Enter the Validity Date and Time



5. Then click Submit



The below confirmation will be displayed



Click Add New to add another ISO Change Notification

