



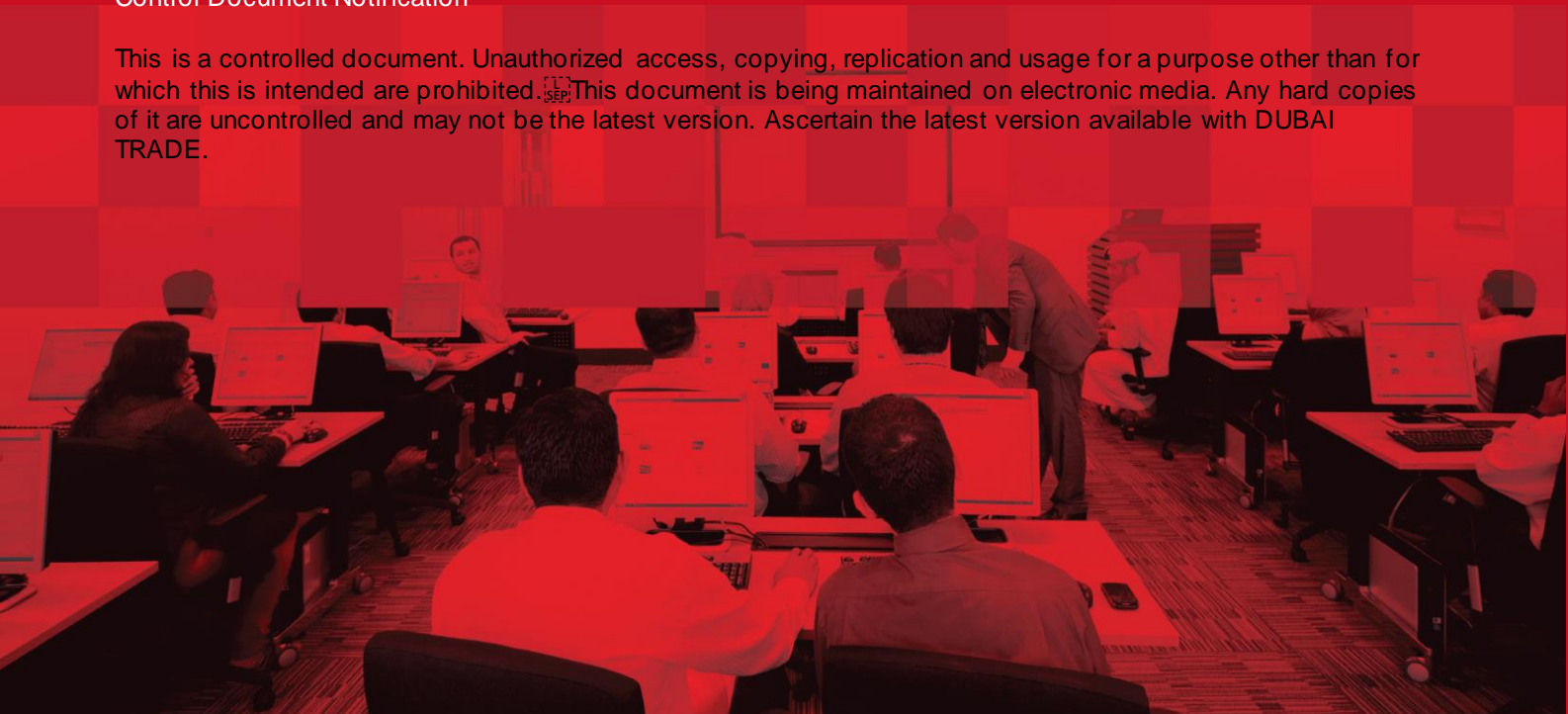
DP World Container Request – Cancel User's Manual

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Container Request – Cancel

DOCUMENT DETAILS

Document Information

Document Name	Container Request – Cancel
Project Name	Container Request – Cancel
Business Unit	DP World
Author(s)	DT Training Dept.
Last Updated Date	15 th Mar, 2021
Current Version	2.0

Revision History

Version	Date	Author	Designation	Description of change

Approval History

Version	Date	Name	Designation	Comments

Distribution

Version	Location

Container Request – Cancel

This service enables Shipping Agent to cancel their Container Request(s).

Navigation:

1. Login to **Dubai Trade**
2. Go to **Cancel**
3. Then Go to **Container Request**

The below screen will be displayed

Search Container Request

JEBEL ALI

AGENT REFERENCE OR DPW REFERENCE (MINIMUM 4 CHARACTERS)

Go

Advanced Search

Procedure:

1. Select the **Port**

Search Container Request

JEBEL ALI

MINA RASHID

JEBEL ALI

AGENT REFERENCE OR DPW REFERENCE (MINIMUM 4 CHARACTERS)

Go

Advanced Search

2. Enter the **Agent Reference or DPW Reference** (*Smart search enabled*) and click **Go**

Search Container Request

JEBEL ALI

Go

Advanced Search

Container Request – Cancel

NOTE: Advanced Search is also available to view multiple requests

Search Container Request

JEBEL ALI

AGENT REFERENCE OR DPW REFERENCE (MINIMUM 4 CHARACTERS)

Go

Advanced Search

The below screen will be displayed in Advanced search where you can search with any of the search criteria

Container Request Advance Search - Cancel

Search By
DPW Reference

Rotation
SEARCH BY ROTATION OR VESSEL
From Date

C & F Agent
SEARCH BY NAME OR CODE

Agent Reference

Container No.
ENTER INPUT TEXT
To Date

Request Status
ACTIVE

Agent
UAE LLC
Delivery Terminal
--Select--
Haulier
SEARCH BY NAME OR CODE
☐ Summary ☐ Specific

Line
--Select--
Receive Terminal
--Select--
Consignee
SEARCH BY NAME OR CODE
☐ ITT Bulk Requests

Search

Reset

Back

NOTE: Enter maximum details for more accurate results

The details will be displayed

Results								
DPW Reference	Request Type	Agent Reference	Request Date	Line Code	Consignee Code	Haulier Code	Request Status	Action
3140239	EMPTY DEPOSIT FOR STORAGE	RAJT3TEST1	07-Apr-21 09:33	SCL	A180	H00001	ACTIVE	Cancel Request
3140238	EMPTY DEPOSIT FOR STORAGE	GAUTHDTEST3	06-Apr-21 15:05	MSK	A180	H00001	ACTIVE	Cancel Request
3140237	EMPTY DEPOSIT FOR STORAGE	GAUTHDTEST2	06-Apr-21 14:57	MSK	A180	H00001	ACTIVE	Cancel Request
3140236	EMPTY DEPOSIT FOR STORAGE	GAUTHDTEST1	06-Apr-21 14:44	MSK	A180	H00001	ACTIVE	Cancel Request
3140234	PORT FACILITY TRANSFER TO CFS	MSK05APR CFS	05-Apr-21 09:26	MSK		H00001	ACTIVE	Cancel Request
3140233	PORT FACILITY TRANSFER TO CFS	05APRTST	05-Apr-21 09:16	MSK		H00001	ACTIVE	Cancel Request
3140232	EMPTY RELEASE NORMAL CONTAINER	04APRUDUMANTST	04-Apr-21 11:21	MSK	A180	H00001	ACTIVE	Cancel Request
3140231	EMPTY DEPOSIT FOR STORAGE	RCIS2021	04-Apr-21 11:20	MSK	A180	H00001	ACTIVE	Cancel Request

Items 1-8 of 8

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3. Click Cancel Request

Container Request – Cancel

Results								
DPW Reference	Request Type	Agent Reference	Request Date	Line Code	Consignee Code	Haulier Code	Request Status	Action
3140239	EMPTY DEPOSIT FOR STORAGE	RAJT3TEST1	07-Apr-21 09:33	SCL	A180	H00001	ACTIVE	Cancel Request
3140238	EMPTY DEPOSIT FOR STORAGE	GAUTHDTEST3	06-Apr-21 15:05	MSK	A180	H00001	ACTIVE	Cancel Request
3140237	EMPTY DEPOSIT FOR STORAGE	GAUTHDTEST2	06-Apr-21 14:57	MSK	A180	H00001	ACTIVE	Cancel Request
3140236	EMPTY DEPOSIT FOR STORAGE	GAUTHDTEST1	06-Apr-21 14:44	MSK	A180	H00001	ACTIVE	Cancel Request
3140234	PORT FACILITY TRANSFER TO CFS	MSK05APR CFS	05-Apr-21 09:26	MSK		H00001	ACTIVE	Cancel Request
3140233	PORT FACILITY TRANSFER TO CFS	05APRTST	05-Apr-21 09:16	MSK		H00001	ACTIVE	Cancel Request
3140232	EMPTY RELEASE NORMAL CONTAINER	04APRUDUMANTST	04-Apr-21 11:21	MSK	A180	H00001	ACTIVE	Cancel Request
3140231	EMPTY DEPOSIT FOR STORAGE	RCIS2021	04-Apr-21 11:20	MSK	A180	H00001	ACTIVE	Cancel Request
Items 1-8 of 8							<< < Page 1 / 1 > >>	

4. Review the details and click **Cancel Request**

Container Request - Cancel
(EMPTY DEPOSIT - Specific Container)

Requested On 06-Apr-21 14:57
ACTIVE
DT PORTAL

DPW Reference
3140237

Customer Reference
GAUTHDTEST2

Agent
UAE LLC

Line
I LINE

Expiry Date
06-Oct-21 23:59

Created By
mhs006

Instruction Type
EMPTY DEPOSIT - FOR STORAGE

Receive Terminal (To)
TERMINAL THREE

Load Cut Off Date:

C & F Agent

Haulier
H00001 SHIPPING L L C

Remarks

Container Details

Container No.	Nominated	ISO Code	Container Line Code	Outbound Carrier	Category - Status	View
GAUT100092	YES	4200	MSK	Not Listed	STORAGE - EMPTY	+

Token Details Audit Log Print Notify Back **Cancel Request**

5. Enter the **Remarks** and click **Submit**

Enter Remarks

Close Submit

The below confirmation will be displayed

Container Request – Cancel

i Container Request cancelled successfully.



Agent Reference : GAUTHDTEST2
DPW Reference : 3140237
Agent : UAE LLC
Cancelled By : mhs006

Back Notify Print

Notify: To send email notification(s) of the Token

Container Request Notification

To

p@dubaitrade.ae

CC

(Please separate multiple email address with comma without space)

Send

Cancel

Print: To view and print the request

Print Date 07-Apr-21 11:38

JEBEL ALI

CONTAINER REQUEST REPORT - [EMPTY DEPOSIT]

Request Date : 06-Apr-21 14:44

DPW Reference No. : 3140236

Line : LINE

Vessel :

Load Cut Off Date :

In Voyage Number :

Receive Terminal : TERMINAL THREE

Shipper : UAE LLC

C&F Agent : N/A

Remarks : N/A

Latest Action Remarks : test

Created By : mhs006

Modified By : mhs006

Cancelled By : mhs006

Expiry Date : 06-Oct-21 23:59

Agent Reference No : GAUTHDTEST1

Agent : UAE LLC

Rotation :

ETA :

Out Voyage :

Delivery/Release Terminal : N/A

Haulier : H00001- SHIPPING L.L.C

Instruction Type : EMPTY DEPOSIT-FOR STORAGE

Stuffing Location : N/A

Receive To Port Location : N/A

MoveType : IN

Created Date : 06-Apr-21 14:46

Modified Date : 07-Apr-21 11:37

Cancelled Date : 07-Apr-21 11:37

Container Details

Container No.	ISO Code	Category	Line	DryReefer	Temp	Venti	OOG	NPOD	Dest.	IMCO
GAUT100091	2200	Storage-Empty	MSK				No	N/A	N/A	N/A

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Container Request – Cancel