دبــي التجاريــة
DUBAI TRADE

DP World
Cancel Stuffing Tally Sheet
User's Manual

Cancel Stuffing Tally Sheet

DOCUMENT DETAILS

Document Information

Document Name	Cancel Stuffing Tally Sheet
Project Name	Cancel Stuffing Tally Sheet
Business Unit	DP World
Author(s)	DT Training Dept.
Last Updated Date	17th Mar, 2019
Current Version	1.0

Revision History

Version	Date	Author	Designation	Description of change

Approval History

Version	Date	Name	Designation	Comments

Distribution

Version	Location

Cancel Stuffing Tally Sheet
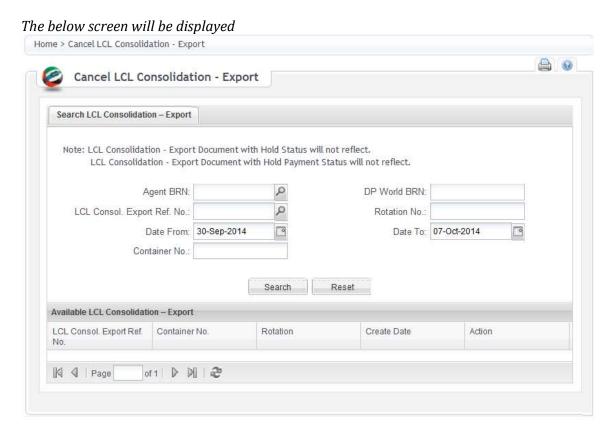
This service enables Private CFS Operators to Cancel the stuffing tally sheet for Export LCL Cargo which has been submitted to the port online
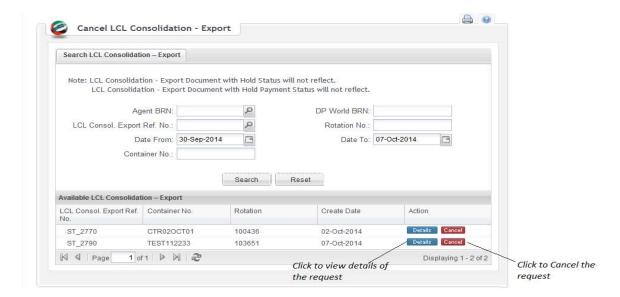
Navigation:

1. Login to **Dubai Trade**

2. Go to **Cancel**

3. Then Go to **Cancel Stuffing Tally Sheet**

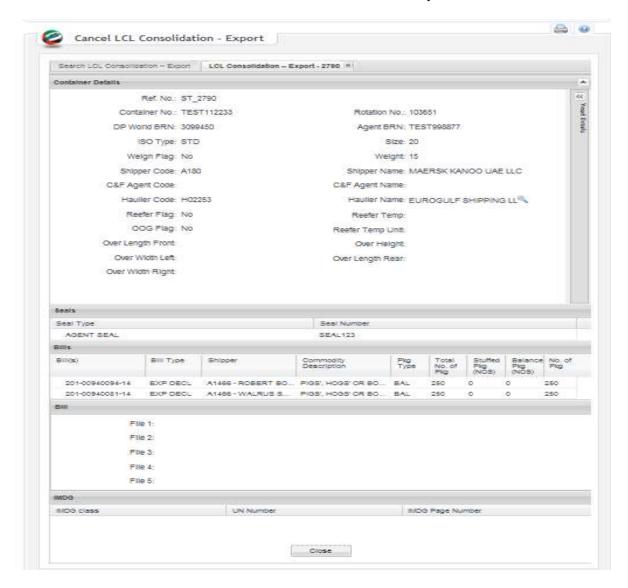*The below screen will be displayed*

    I-   Cancel LCL Consolidation – Export

Note: Agent BRN or DPW BRN or Rotation or Date Range or Container Number is mandatory to Search.
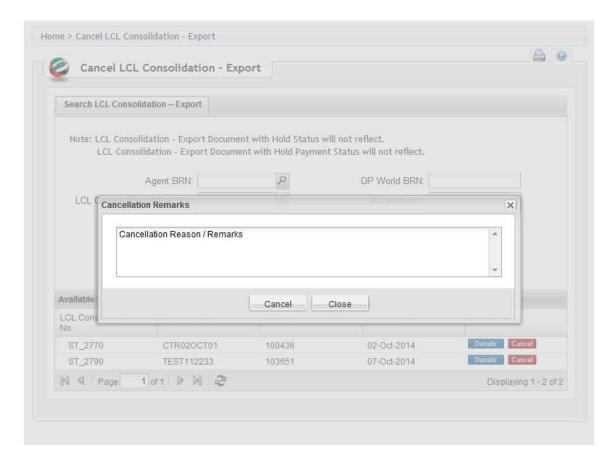
1. Enter Any mandatory information and Click Search
2. Details of the request will display

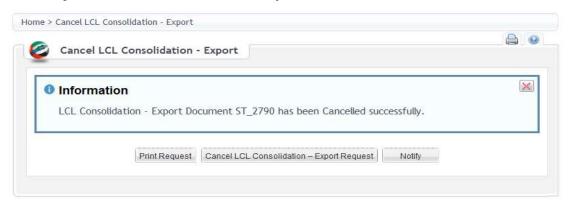# Cancel Stuffing Tally Sheet

3. Click on Details under Action to view the details of the request
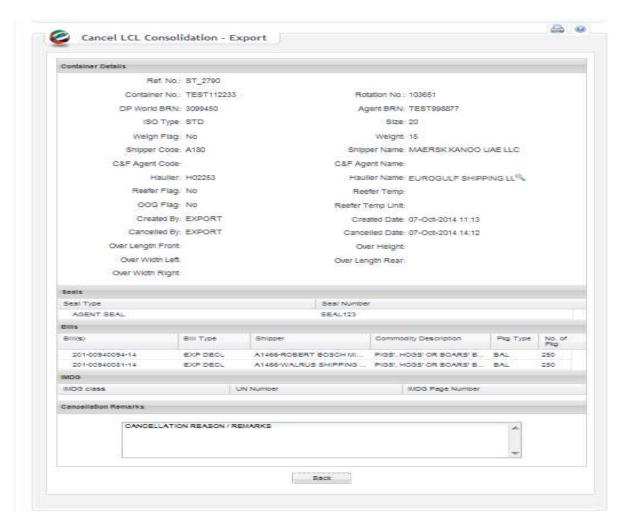
Cancel Stuffing Tally Sheet

4. Click on Cancel under Action to proceed with Cancellation
5. Enter Cancellation Remarks and click Cancel

6. Request will be cancelled successfully

7. **_Print Request_** will display the request for printing

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8. ***Cancel LCL Consolidation – Export Request*** will divert you to search and cancel another Stuffing Tally Sheet request

9. ***Notify*** will allow you to email the Cancelled Stuffing Tally Sheet request to multiple email addresses

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