



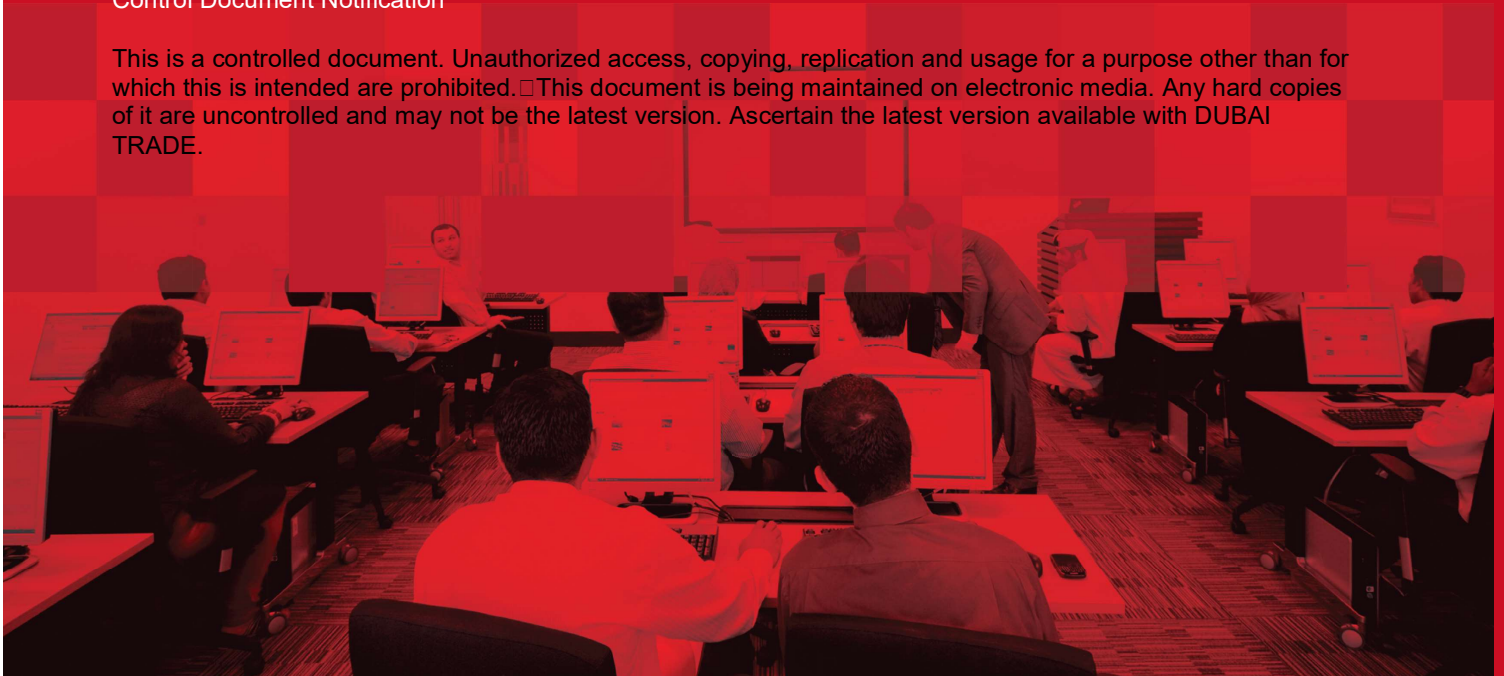
DP World Amend Stuffing Tally Sheet User's Manual

Copyright Information

Copyright © 2009 by Dubai Trade. All rights reserved. This document and all associated attachments mentioned therein are the intellectual property of Dubai Trade. This document shall be used only by persons authorized by DUBAI TRADE, for the purpose of carrying out their obligations under a specific contract with DUBAI TRADE. Unauthorized copying, printing, disclosure to third party and transmission of this document to any other destination by any media will constitute an unlawful act, attracting appropriate legal actions.

Control Document Notification

This is a controlled document. Unauthorized access, copying, replication and usage for a purpose other than for which this is intended are prohibited. This document is being maintained on electronic media. Any hard copies of it are uncontrolled and may not be the latest version. Ascertain the latest version available with DUBAI TRADE.



Amend Stuffing Tally Sheet

DOCUMENT DETAILS

Document Information

Document Name	Amend Stuffing Tally Sheet
Project Name	Amend Stuffing Tally Sheet
Business Unit	DP World
Author(s)	DT Training Dept.
Last Updated Date	17 th Mar, 2019
Current Version	1.0

Revision History

Version	Date	Author	Designation	Description of change

Approval History

Version	Date	Name	Designation	Comments

Distribution

Version	Location

Amend Stuffing Tally Sheet

This service enables Private CFS Operators to Amend the stuffing tally sheet for Export LCL Cargo which has been submitted to the port online

Navigation:

1. Login to **Dubai Trade**
2. Go to **Amend**
3. Then Go to **Amend Stuffing Tally Sheet**

The below screen will be displayed

Home > Amend LCL Consolidation - Export

Amend LCL Consolidation - Export

Search LCL Consolidation - Export

Note: LCL Consolidation - Export Document with Hold Status will not reflect.
LCL Consolidation - Export Document with Hold Payment Status will not reflect.

Agent BRN:

DP World BRN:

LCL Consol. Export Ref. No.:

Rotation No.:

Date From:

Date To:

Container No.:

Available LCL Consolidation - Export

LCL Consol. Export Ref. No.	Container No.	Rotation	Create Date	Action
-----------------------------	---------------	----------	-------------	--------

Page 1 of 1

I- Amend LCL Consolidation - Export

Note: Agent BRN or DPW BRN or Rotation or Date Range or Container Number is mandatory to Search.

1. Enter Any mandatory information and Click Search
2. Details of the request will display
3. Click on Amend under Action to proceed with Amendment

Amend Stuffing Tally Sheet

Home > Amend LCL Consolidation - Export

Amend LCL Consolidation - Export

Search LCL Consolidation - Export

Note: LCL Consolidation - Export Document with Hold Status will not reflect.
LCL Consolidation - Export Document with Hold Payment Status will not reflect.

Agent BRN: DP World BRN:
LCL Consol. Export Ref. No.: Rotation No.:
Date From: 30-Sep-2014 Date To: 07-Oct-2014
Container No.:

Click

Available LCL Consolidation - Export

LCL Consol. Export Ref. No.	Container No.	Rotation	Create Date	Action
ST_2770	CTR02OCT01	100436	02-Oct-2014	<input type="button" value="Amend"/>
ST_2790	TEST112233	103651	07-Oct-2014	<input type="button" value="Amend"/>

Page 1 of 1 Displaying 1 - 2 of 2

- Details of the request will be displayed
- Declaration Details along with Payment details will display with receipt numbers of previous payments which are done for the documents
- Make the required Amendment

Amend LCL Consolidation - Export

Search LCL Consolidation - Export LCL Consolidation - Export - 2790

Container Details

Fields marked as * are mandatory.

Ref. No.: ST_2790 Rotation No.: 103651
Container No.: TEST112233 Agent BRN: TEST998877
DP World BRN: 3099450 Size: 20
ISO Type: STD * Weight: 15
Weigh Flag: No Shipper Type: CFS Agent
* Shipper Code: A180 Shipper Name: MAERSK KANOO UAE LLC
C&F Agent Code: C&F Agent Name:
Haulier Code: H02253 Haulier Name: EUROGULF SHIPPING LL
Reefer Flag: No Reefer Temp:
OOG Flag: No Reefer Temp Unit:
OOG (in centimeters): * Seal: Edit

Bills

Add Remove

* Bill(s)	* Bill Issuing Authority	Bill Type	Shipper Type	* Shipper Code	* Shipper Name
201-00940094-14	Dubai Customs	Export Bill	Free Zone Exporter	A1466	ROBERT
201-00940081-14	Dubai Customs	Export Bill	CFS Agent	A1466	WALRU

Amend Stuffing Tally Sheet

The screenshot shows a web form titled 'Amend Stuffing Tally Sheet'. It has several sections: 'Upload Files' with five file input fields and 'Browse...' buttons; a note about file types and size; 'IMDG' section with fields for 'IMDG class', 'UN Number', and 'IMDG Page Number'; 'Charges' section with a table of charges; 'Mode of Payment' section with radio buttons for 'e-Payment' and 'Advance Deposit'; and 'Customer Reference' section with a 'Customer Ref No.' field. At the bottom are 'Compute Charges', 'Submit', and 'Reset' buttons.

Upload Files

File 1:

File 2:

File 3:

File 4:

File 5:

Note: Upload Document only of File Type (jpg / pdf) & Maximum allowed file size is 2 MB for each Document.

IMDG

IMDG class	UN Number	IMDG Page Number

Charges

Charge Description	Bill No	Amount	Receipt Number(If Already Charge Collected)
DOCUMENT PROCESSING CHARGE	201-00940094-14		200000000197
DOCUMENT PROCESSING CHARGE	201-00940081-14		200000000197
SURCHARGE FOR PRIVATE CFS CONTAINERS			200000000197
Total Amount		0	

Mode of Payment

☒ e-Payment

☐ Advance Deposit, Balance = 13379501

Customer Reference

Customer Ref No.:

7. Click on Compute Charges if applicable
8. Click on Submit

Note: most of the above information will be auto-populated, only details which the user has entered can be amended

The screenshot shows a web page titled 'Amend LCL Consolidation - Export'. It has a breadcrumb trail 'Home > Amend LCL Consolidation - Export'. Below the title bar is a large blue box with a white 'i' icon and the text 'Information: LCL Consolidation - Export Document ST_2790 has been Amended successfully'. At the bottom are two buttons: 'Print Request' and 'Amend LCL Consolidation - Export Request'.

Home > Amend LCL Consolidation - Export


Amend LCL Consolidation - Export

Information



LCL Consolidation - Export Document ST_2790 has been Amended successfully

9. **Print Request** will display the request for printing

Amend Stuffing Tally Sheet



Amend LCL Consolidation - Export



Container Details

Ref. No.: ST_2790

Container No.: TEST112233

DP World BRN: 3099450

ISO Type: STD

Weigh Flag: No

Shipper Code: A180

C&F Agent Code:

Hauler: H02253

Reefer Flag: No

OOG Flag: No

Created By: EXPORT

Over Length Front:

Over Width Left:

Over Width Right:

Rotation No.: 103651

Agent BRN: TEST998877

Size: 20

Weight: 15

Shipper Name: MAERSK KANOO UAE LLC

C&F Agent Name:

Hauler Name: EUROGULF SHIPPING LL

Reefer Temp:

Reefer Temp Unit:

Created Date: 07-Oct-2014 11:13

Over Height:

Over Length Rear:

Seals

Seal Type

Seal Number

AGENT SEAL

SEAL123

Bills

Bill(s)	Bill Type	Shipper	Commodity Description	Pkg Type	No. of Pkg
201-00940094-14	EXP DECL	A1466-ROBERT BOSCH M...	PIGS', HOGS' OR BOARS' ...	BAL	250
201-00940081-14	EXP DECL	A1466-WALRUS SHIPPING...	PIGS', HOGS' OR BOARS' ...	BAL	250

IMDG

IMDG class	UN Number	IMDG Page Number
------------	-----------	------------------

Back

10.Amend LCL Consolidation – Export Request will divert you to search and amend another Stuffing Tally Sheet request.

