

# DP World GC Gate Advice – Amend User's Manual

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# **DOCUMENT DETAILS**

# **Document Information**

Document Name	GC Gate Advice – Amend
Project Name	GC Gate Advice – Amend
Business Unit	DP World
Author(s)	DT Training Dept.
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# **Revision History**

Version	Date	Author	Designation	Description of change

# **Approval History**

Version	Date	Name	Designation	Comments

# Distribution

Version	Location

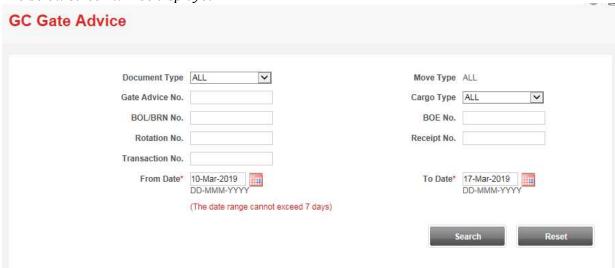
## GC Gate Advice - Amend

This service enables users to amend their General Cargo Gate Advice to move the cargo IN/OUT of the General Cargo Section

#### Navigation:

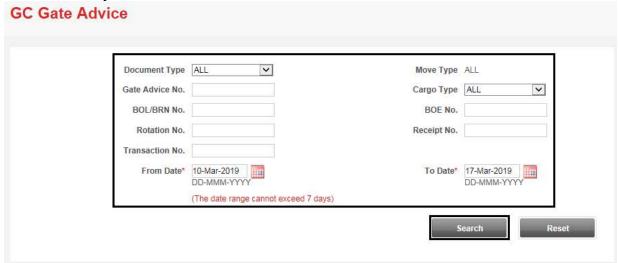
- 1. Login to **Dubai Trade**
- 2. Go to Amend
- 3. Then Go to GC Gate Advice

The below screen will be displayed



#### **Procedure:**

1. Enter any of the Search criteria and click Search



**NOTE:** Enter maximum details for more accurate results

## GC Gate Advice - Amend

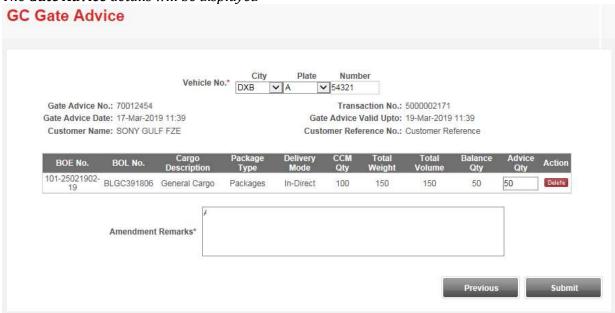
#### The below screen will be displayed



#### 2. Click Amend



## The Gate Advice details will be displayed



## GC Gate Advice - Amend

3. Amend the required details, enter the Amendment Remarks and click Submit



The below confirmation page will be displayed



**Print Gate Advice:** Print the amended Gate Advice details

NOTE: Gate Advice Validity will remain the same

# GC Gate Advice – Amend

