



دبي التجارية
DUBAI TRADE

JAFZA eSERVICES eInvoice Payment History User's Manual

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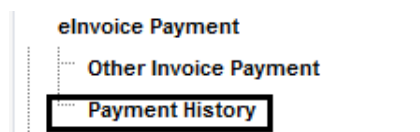
eInvoice Payment History

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This service is to view records of transactions which are made using the eInvoice Payment and eDeposit service.

Navigation:

1. Login to **Dubai Trade**
2. Go to **eInvoice Payment** from the menu on the left
3. Then Go to **Payment History**



4. The system will display search payment transaction

Procedure:

1. Select the status of the transaction from the Drop down menu

2. Enter the From Date and To Date and click Search

Note: *Either enter the date in the correct format or select from the Date from the Calendar provided*

3. List of all eInvoice transactions as per search criteria will display

eInvoice Payment History

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Agent Code

Name Of Company

[First/Prev] 1, 2 [Next/Last]

Payment ref no	CePG ref no	Bank ref no	Amount	Tran. Date	Payment Purpose	Status
281215			1,000.00	30-Dec-2014	PORTALDEPOSIT	Pending CePG
281214			1,000.00	30-Dec-2014	PORTALDEPOSIT	Pending CePG
281213			1,000.00	30-Dec-2014	PORTALDEPOSIT	Pending CePG
281211			1,000.00	30-Dec-2014	PORTALDEPOSIT	Pending CePG
281208			5,000.00	30-Dec-2014	PORTALDEPOSIT	Pending CePG
279139	1234	1300414815	3,500.00	22-Dec-2014	PORTALDEPOSIT	Receipt created
279136	1234	1300414814	6,800.00	22-Dec-2014	BANKGUARANTEE	Receipt created
277240	1234	1300432588	6,800.00	15-Dec-2014	BANKGUARANTEE	Receipt created
277237	1234	1300432587	3,500.00	15-Dec-2014	PORTALDEPOSIT	Receipt created
275852	1234	13003721072	1,000.00	10-Dec-2014	PORTALDEPOSIT	Receipt created
275519	1234	13003720947	600.00	09-Dec-2014	PORTALDEPOSIT	Receipt created
275035	1234	1300414237	700.00	08-Dec-2014	PORTALDEPOSIT	Receipt created
274653	1234	13003720693	1,500.00	07-Dec-2014	PORTALDEPOSIT	Receipt created
274652	1234	13003720692	3,770.00	07-Dec-2014	BANKGUARANTEE	Receipt created
257452	1234	1300412214	5,000.00	25-Sep-2014	PORTALDEPOSIT	Receipt created
257451	1234	1300412213	12,799.00	25-Sep-2014	BANKGUARANTEE	Receipt created
254587	1234	1300411476	300.00	15-Sep-2014	PORTALDEPOSIT	Receipt created
252905	1234	1300411043	500.00	08-Sep-2014	PORTALDEPOSIT	Receipt created
251391	1234	130041657	300.00	01-Sep-2014	PORTALDEPOSIT	Receipt created
249883	1234	1300391086	300.00	26-Aug-2014	PORTALDEPOSIT	Receipt created

Note: Page will display maximum of 20 transactions, navigate to next page from top right

- The "Payment Reference Number" column in the leftmost side is very important as the reference numbers in this column represent payments made for invoices and could contain multiple invoices.
- Click on the reference number to view the specific invoice numbers included in the payment.

17400	T150.1010.0020148	028919494830	1,000.00	16-Oct-2010	PORTALDEPOSIT	Receipt created
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- A pop up will appear displaying the Receipt ID, Invoice Number, Customer Transaction ID and the Amount.

Payment Details			
Receipt Id	Invoice Number	Customer Transaction Id	Amount
17401	136534	2917837	1000
17401	136464	2843899	17356

Status: when viewing your *Payment History*, there will be different status assigned for each payment made:

Payment ref no	CePG ref no	Bank ref no	Amount	Tran. Date	Payment Purpose	Status
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1. **Pending CEPG** – Means that the transaction is in process in the payment gateway. This status is temporary and will automatically be updated in 30 minutes. During this time, the Invoices will not be available from the eInvoice payment list. This is to prevent any potential for double payment on the invoices involved.
2. **Payment not Received** – Means that the customer has reached the Rosoom Page and has clicked on the “Agree” button but the transaction has failed from the Financial Institution’s page (Possible Reasons: Closing the pop-up, refreshing or pressing back on the browser).
3. **Payment Received** - Means that the customer has successfully submitted the payment through the Financial Institution’s page and that Jafza has received a response as well. This is a temporary status and will be automatically updated after 30 minutes.
4. **Receipt not Created** – This status means that the payment has been successfully submitted to the financial institution and that they have responded for the same. However, the transaction has not been acknowledged by the Jafza accounting department.
5. **Receipt Created** – Means that the payment is complete and that the Jafza accounting section has received and taken note of the online payment. This is the final status of a successful transaction.
6. **Not Reached CEPG** - This indicates a failure to reach the Rosoom gateway or that the transaction was cancelled during the Rosoom phase. Customer may try again after 30 minutes

CEPG =Centralized E Payment Gateway. This is the generic term for the Rosoom Gateway.

