



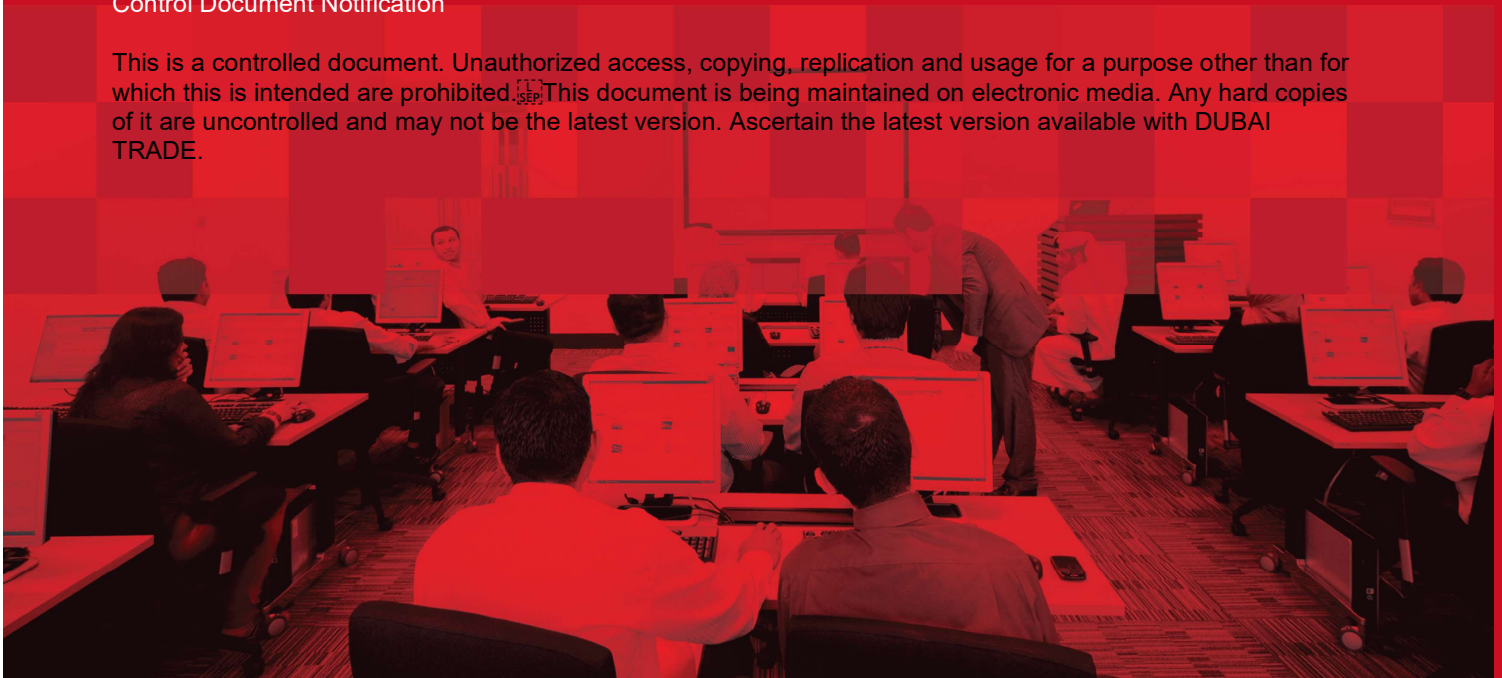
JAFZA eSERVICES Service Provider – DEWA Services User's Manual

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DOCUMENT DETAILS

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Version	Date	Author	Designation	Description of change

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Version	Date	Name	Designation	Comments

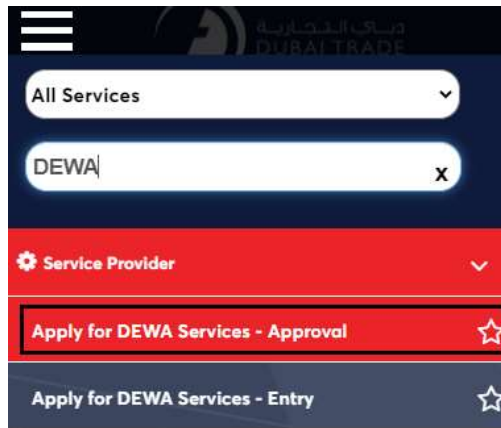
Distribution

Version	Location

This service is to request for letters / No Objection Certificates to apply for new DEWA connection for the companies which have warehouse facility registered with JAFZA.

Navigation:

1. Login to **Dubai Trade**
2. Go to **Service Provider** from the menu on the left
3. Then Go to **Apply for DEWA Services - Approval**



4. The below screen will be displayed where you can **View** or **Search for SR**.

Jafza DEWA Services

Create New Request

Edit SR

Upload Document

Cancel SR

Update Address

View SR Details

SR Number

Select Status

Search

SR Number	SR Type	Status	Creation Date	Last Update Date	Actions
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5. Click **Create New Request**

Jafza DEWA Services

Create New Request

Edit SR

Upload Document

Cancel SR

Update Address

View SR Details

SR Number

Select Status

Search

SR Number	SR Type	Status	Creation Date	Last Update Date	Actions
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6. Enter the details and click **Save and Continue**

Service Provider – DEWA Services

4

Jafza DEWA Services

1

2

3

Service RequestSummaryPayment Confirmation

1

Use this page to create/modify a request for DEWA services. Once you have entered atleast the mandatory information, you can :

- Click on Save and Continue to save the request. Saved requests can be retrieved later using Search, modified if needed and Submitted for Approval/Submitted to Freezone.

THIS SERVICE IS PROVIDED ONLY FOR CUSTOMERS WITH WAREHOUSE FACILITIES.

Company Name: Middle East And Africa FZCO

Company Id1314

Request Reason

Jafza Comments

Save and Continue

7. Review the details and click **Confirm and Continue**

Jafza DEWA Services

✓

2

3

Service RequestSummaryPayment Confirmation

1

Details of the selected request are given below.

Company Name: Middle East And Africa FZCO

SR Number: 20052563

Request ReasonTEST REASON

Edit

Confirm and Continue

8. Click **Submit to FreeZone**

Jafza DEWA Services

✓

✓

3

Service RequestSummaryPayment Confirmation

1

Use this page to re-confirm the details entered for a request Once you have verified the information, you can either:

- Click on the Submit to Freezone button to initiate the request processing.
- Click on the back button to go to request Overview page.

Please re-confirm the following details before forwarding to FZ Admin. Clicking on Submit to Freezone will reserve the payment for the request from your portal balance.

Current Balance Amount

(Deposit minus amount reserved for submitted requests)

922,596.97 AED

Total Charge Amount:200.00 AED

Total VAT Amount:0.00 AED


Total Charge Amount with VAT:200.00 AED

SR Number	Customer	Status
20052563	Middle East And Africa FZCO	Saved

Submit to FreeZone

The below confirmation will be displayed

Jafza DEWA Services



Back

✓

Service Request

✓

Summary

3

Payment Confirmation

✓

Your request has been forwarded to the Free Zone for processing. A charge of 200.00 AED and VAT amount 0.00 AED has been reserved for the same.

SR Number	Customer	Status
20052563	Middle East And Africa FZCO	Submitted to Free Zone

