

FORM 7



END OF SERVICE ENTITLEMENT

Company Name & Address _____	License No. _____	
	Date _____	
Employee's Name _____	CEC No. _____	

Basic Salary	Dh.	/ month	Joined Date	_____
Basic Salary / 30	Dh.	/ day	Left Date	_____
Allowance Accm.	Dh.	/ month	Service	_____ Years _____
Food	Dh.	/ month		_____
Job Allowance	Dh.			
Other Allowance	Dh.		Termination Type:	

A. DUES			
		Dirhams	
Salary	From _____ To _____ @ Dhs. _____ PM		
Overtime	_____		
Leave Pay	_____ Days. @ Dhs. _____ /day		
Gratuity	_____ Days. @ Dhs. _____ /day		
Retention's Repaid	_____		GROSS DUE DIRHAMS
Other Credits	_____		

B. DEDUCTION			
		Dirhams	
Advances	_____		TOTAL DEDUCTION DIRHAMS
Tel / Telex	_____		
Air Fare to	_____		
Others	_____		

C. NET AMOUNT PAYABLE (A-B)	DIRHAMS
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	Received :- _____ _____ _____ As full & final settlement of all my dues from the company
_____ Authorised Company Signatory	_____ Date
	_____ Employee Signature